

Parental Agreement

(One form per family)

As the parent or guardian of _____, I release Joy Dowdy, Diane Judge, Rachel Guyer, and Calvary Chapel Loveland (CCL) from liability for damages or injuries resulting from my child's participation in all normal program activities. Safety rules are an important part of learning in any environment, and I understand that every effort will be made to encourage my child to conduct him/herself in a safe manner while they are attending classes. I will not hold the instructor or Calvary Loveland responsible, either jointly or severally, for injuries that result from my child's participation in these courses.

I/we understand that:

- Our student is expected to be on time to class.
- If my student is disruptive during class, the other students will not benefit from the instruction and the instructor may notify me that my child should be sent home for excessive and/or continuing disruption. A pattern of disruption from my student may result in expulsion of my child from the class(es) in which he/she is enrolled at the time. I understand that if expulsion is required, program fees will be prorated from the day my child was expelled with any remaining balance returned to me within 30 days following the expulsion.
- My student will respect the property of others and of CCL. If it is determined that my child/ren has been destructive to another's property, that I/we are responsible for fully replacing or repairing whatever has been damaged, according to the current market value.
- As our student's parent/guardian, we are in charge of maintaining our child's transcript and assuring that our child has the classes necessary for graduation.
- We are aware that Living Word Academy is not an umbrella school, and will not be providing an ongoing transcript for my student, and that keeping track of my student's classes and grades is my responsibility. However, teachers will be providing assessment grades at the end of each term for their enrolled students.
- As a Christian school, the thrust of all classes at Living Word Academy is to elevate Christ and the scriptures; and frequent references to the Bible, God, Jesus, the Holy Spirit and the Trinity are expected.
- Discipline is the responsibility of the parent, who may be contacted if issues arise before, during or after classes while the student is still on church property.
- In case of an emergency, I understand that every effort will be made to contact the persons listed below. I hereby authorize Joy Dowdy, Diane Judge, Rachel Guyer and/or a physician selected by them to secure an indicated treatment, including hospitalization, to safeguard the welfare of my child. I will accept responsibility for all expenses incurred in treatment.

I/we have read the above information and agree to the policies, provisions and waivers stated in this packet.. We have also read the school's faith statement and understand that this is the belief system under which my child's teachers will operate and the standard to which my child will be held.

Parent/ Gaurdian's Signature

Date

Registration for courses taught by Joy Dowdy, Diane Judge, Donna Lovell or Rachel Guyer.

Parents' Name _____ Home Phone _____
Address _____ City _____ State _____ Zip _____
Mother's cell _____ Father's cell _____
Parents' email address(es) _____

Student's name	Grade (Fall 2010)	Course name

In case of an emergency, please contact (after parents have been tried):

Name _____ Phone _____
Name _____ Phone _____
Health Insurance? Yes or No Carrier _____ Policy # _____
Family Doctor/Pediatrician _____ Phone _____
Known Allergies _____

Individuals Authorized to Pick-Up my child/ren, other than parent:

Name _____ Phone _____ Relationship to child _____
Name _____ Phone _____ Relationship to child _____

Student Agreement

(print and sign one copy per participating student)

Please be mindful that our dress and our conduct are ways of serving God and honoring others.

Students are expected to follow these rules:

1. Clothing must be modest. No spaghetti straps, no skin showing between pants and shirts, underclothing should not be visible, shorts and/or skirts should extend farther than fingertips when arms are relaxed at sides, and no hats or caps in class. It is our goal to do everything to the glory of God (1 Cor. 10:31), not conform to this world (Rom. 12:2) and not cause others to stumble (Rom. 14:13).
2. Actions and language should be appropriate at all times (Prov 20:11, Ps 19:14).
3. Do not use unauthorized rooms.
4. Do not bring knives or weapons to class.
5. No gum is allowed.
6. Food is allowed at the discretion of the teacher. All beverages should be in sealable container. Water is a good choice. Calvary Chapel is a new facility. We'd like to help them keep it looking nice.
7. Do not use the church phone. The teachers have cell phones for any student needing to make an emergency call. Students' cell phones are to be off and put away during class.
8. MP3 players and other electronic devices are only allowed at the discretion of the teacher.
9. Students need to be prepared for class and ready to learn. This includes bringing all completed homework, books and materials each class period.

I have read the handbook, the conduct code and the statement of faith. I understand what is expected of me. I agree to abide by it.

Student's Signature _____ Date _____

STUDENT HANDBOOK

TUITION PAYMENTS

First tuition payment is due the first day of class, August 16, 2009. Tuition is \$55.00 per month for each course taken. Tuition payments are due 9 times during the school year. Payments are to be made directly to the teacher the *first class of each month*. Two semester payments of \$247.50 may be made, or the entire year's tuition may be paid in one lump sum of \$495.

TUITION REIMBURSEMENT

If you decide to withdraw your child/children from a class prior to the end of a month, there will be no tuition reimbursement for that month. If your child does not attend class for an entire month but you want his/her class slot held for future attendance, you must pay tuition for every month. Tuition is not prorated due to student illness or family outings.

REGISTRATION FEE

There is a registration fee due for each family each quarter. If paid before August 1st for first quarter and before January 3rd for second quarter, this fee is \$40.00. After August 1st and January 3rd, this fee is \$75.00.

CLASS CANCELLATIONS AND WEATHER

Classes will be canceled if Thompson School District has a snow day. That time will be made up in May. If classes are canceled due to a teacher's absence, families will be notified. The class may be rescheduled or canceled at the teacher's discretion.

CHANGING YOUR SCHEDULE

Sometimes there is a need to withdraw from a class. If this is the case, please follow these guidelines:

1- Pray and then speak with the teacher of the class about possible changes that might be made.

2- If you decide to withdraw from the class, the instructor must receive written notice. Tuition is expected until written notice has been received.

Adding classes after the beginning of the semester may be done with permission from the teacher.

COURSE CREDIT

We are offering Junior high and high school level courses, which may be taken for credit. Individual teachers will give a suggested number of credits for each class. Parents are responsible for determining actual credit for each course. Parents are responsible for all documentation of hours.

FOOD

Food is allowed in classrooms at the discretion of the teacher.

Students who have classes from 11:35-1:20 may bring a sack lunch including a drink. All beverages should be in container with a sealable lid. All students are expected to clean up after themselves. Calvary Chapel is a new facility. We would like to help them keep it looking nice.

STUDENT SAFETY

The safety of your child/ren is of utmost importance to us. At no time is a student allowed to be in the building without the supervision of an adult.

No student should be in classroom without a teacher present.

Emergency evacuation procedures will be explained by the teachers. In the event of an emergency requiring evacuation, students will be taken to the north King Soopers.

CONTACT INFORMATION

Individual teachers will provide their own contact information.